

**NCAC Minutes
January 6, 2011**

Call to Order 7:06pm

Attendees Present

Michelle Dwojewski, Edward Powell, Crystal Dalton, Robin Hypes, Barbara Southern, Buford "Boots" Belcher. (Pam Petit and Fran Stafford indicated that they were unable to attend this Board Meeting).

Approval of Minutes from December 2, 2010

Minutes from December 2, 2010 Board Meeting were approved as read.

Treasurer's Report

Edward Powell presented the Balance Sheet and Reconciliation Detail for period ending 01/06/2011. Mr. Powell indicated that Giles Wellness Center made a payment for November and December rentals monthly. The current balance is \$15,616.27 (This is an accrual basis). Mr. Powell also presented a Deposit Detail from 12/02/2011 to 01/06/2011. The Treasurer's Report was accepted and approved as submitted. Further, he provided a Profit & Loss Previous Year Comparison indicating that from 07-01-10 to 01-06-11, the net income was \$6074.64. At this same time last year from 07-01-09 to 01-06-10, the net income was \$1101.71. This represents a \$4,972.93 overall increase (451.4% Increase)– by comparison. Also by comparison, expenses decreased overall by \$315.16 (-2.6% decrease). Further information may be obtained by request to the Treasurer.

Old/Unfinished Business

1. Windows - Ed will be scheduling the window installations for the kitchen area for sometime in March. He indicated that he was hesitant about doing so until we received the electric and heat bill.
3. Spring Social - The spring social is scheduled for March 19, 2010. Robin will send Michelle information to create Tickets to purchase ahead of time. Ticket prices will be \$25 for couples and \$15 for singles.
4. Furnace Checks – Furnace Checks were completed by A-1 Heating and Air. Bill was received and paid.
5. Newsletter - Michelle presented a Draft Newsletter, to be sent. Robin indicated that several people will volunteer to get the newsletter ready to distribute. The cost of mailing the newsletter is about \$220.00 to all addresses and P.O. Boxes in the 24128 zipcode.
6. Website – Michelle reported that the website and Facebook Page are doing incredibly well. There are 95 plus daily visits and 70 plus friends on the facebook page!
7. Insurance – The insurance was paid. The Lean-Tos are not included. The Rescue Squad indicated that they maintain their own building insurance. Michelle requested verification and to supply the NCAC with a copy of the building insurance for the Rescue Squad's Building. Rescue Squad indicated that they do not own the Red Lean To's or the Red Building on the Fields. These were donated to the NCAC

several years ago. They have nothing to do with those buildings. He believes that the Fair Board uses them.

8. Coffee Pot – Ed purchased a new carafe. It is locked up in the NCAC kitchen storage closet. The other Coffee Pot was returned to the Rec Center. That is locked up as well.

New Business

1. Key Code Change – The key code was changed.
2. Telephone- There was a telephone, as well as an executive desk, and Cannon Copier donated to the NCAC by Wolf, DiMatteo + Associates and Thorvin, Inc. Michelle will be delivering them to the NCAC and put them in the Volunteer Office.
3. Other Business – There was discussion regarding the ability to serve alcohol during functions and event at the NCAC. There may be a way to permit a special use. Crystal will look into this further because additional information is needed before the Board is able to discuss this.
4. Snow Removal – Barbara and her husband Dale will keep a check on the snow removal and salt.

The meeting adjourned at 8:07 pm.

The next Board Meeting is scheduled for 7:00 pm, February 3, 2011.

I HEREBY CERTIFY THAT, the foregoing Minutes of the Newport Community Action Committee were hereby APPROVED as read or APPROVED as corrected this _____ day of _____, _____.

ACKNOWLEDGEMENT:

NEWPORT COMMUNITY ACTION COMMITTEE

Michelle C. Dwojewski, President

Date

Crystal Dalton, Vice – President

Date